



**SEFYDLIAD MATHEMATEG A FFISEG
INSTITUTE OF MATHEMATICS AND PHYSICS**

**PWYLLGOR YMGYNGHOROL MYFYRWYR/STAFF (MATHEMATEG)
STUDENT/STAFF CONSULTATIVE COMMITTEE (MATHEMATICS)**

MINUTES OF MEETING OF TUESDAY, 11 DECEMBER 2012 AT 3.00 P.M. IN STAFF COMMON ROOM

Present: Cerys Rand (Year 4, Chair), Sylvan Bliss (Year 3), Aled Wyn Thomas (Year 3), Jacqueline Hall (Year 2), Jennifer O'Neil (Year 2), Ryan Myles-Roberts (Year 1), Stefan Osgood (Year 1), Lewis Pryce (Postgraduate)

Staff: Alan Jones (Year 4 Coordinator, Director of Learning and Teaching), Dr Dave Binding (Year 2 Coordinator), Dr Rolf Gohm (Year 3 Coordinator), Adil Mughal (Year 1 Coordinator), Sahn Nikoi (Information Services), Dr Eleri Pryce (Deputy Director of Learning and Teaching)

In attendance: Llinos Evans

1. MINUTES OF LAST MEETING ON 9 NOVEMBER 2012

The minutes were confirmed and approved.

2. MATTERS ARISING FROM MEETING OF 9 NOVEMBER 2012

4. Year 2: Estates had been reminded of the need to attend to the fans in Lecture Theatre A.

3. SEMESTER 1 QUESTIONNAIRES

The results of the recent questionnaire exercise were tabled and discussed. The response rate varied significantly across the modules, with scope to increase the overall rate of response. Scores for feedback showed a tendency towards lower ratings for MP14010 and MP26020; this will be given further consideration. MP38310 was cited difficult by several students. Adaptations to this module were already under consideration. An additional question regarding the suitability of lecture rooms had been inserted into the questionnaire.

4. STUDENT MATTERS

Year 1

Problems with the microphone had occurred in the Main Physics lecture theatre. Similar problems had been encountered by the same lecturer in the Main Edward Llwyd lecture theatre, but these had not been so disruptive.

Year 2

It was asked if note-takers could have access to relevant modules on Blackboard. This was possible, and representatives were asked to inform that the note-taker should approach the relevant module co-ordinators.

There were concerns with the delivery of Mathematical Physics; specifically difficulties in taking notes and the web-site not being easy to follow. Students also said that they felt disadvantaged by the group work where, despite knowing the correct answer, an incorrect answer was submitted by the group.

Year 3

Students were concerned that the examinations timetable indicated two exams on the same day. In response, it was said that the final version of the timetable had not yet been released, but students could be assured that they would not have two examinations on the same day.

Year 4

There were no issues to report.

Postgraduates

There were no issues to report.

5. STAFF MATTERS

No matters to report.

6. ANY OTHER BUSINESS

Information Services

Sahm Nikoi reminded of the More Books Campaign. He also reminded that the student satisfaction rate for the Library had decreased and asked the students to inform him of any concerns so that these could be remedied. He reported that the current photocopier/printer in the IMAPS library would be replaced in the New Year and that it would then be possible to print directly from a USB drive. Drop-in sessions would be reintroduced in the library on Thursday afternoons; an email will be circulated to inform all students.

Examples and Past Examinations Papers

Students enquired whether examples could be put on Blackboard and whether last year's examinations papers could be made available. The exam papers will be placed on the departmental website shortly.

Coffee morning

It was enquired if the weekly coffee mornings could be re-introduced. It was decided to look into this.

The Chair wished all students and staff a Merry Christmas and all enjoyed refreshments and mince-pies at the end of the meeting. The meeting closed at 3.30 p m.