

SEFYDLIAD MATHEMATEG A FFISEG  
INSTITUTE OF MATHEMATICS AND PHYSICS

PWYLLGOR YMGYNGHOROL MYFYRWYR/STAFF (FFISEG)  
STUDENT/STAFF CONSULTATIVE COMMITTEE (PHYSICS)

MINUTES OF THE MEETING ON WEDNESDAY, 7 NOVEMBER 2012 AT 3.00 P.M. IN THE IMAPS  
STAFF COMMON ROOM

**Present:** Kevin Wingfield (Year 4, Chair), Caitlin Jones (Year 4), Steven Kelly (Year 3, Secretary), Tom Smith (Year 3), Nathan Davies (Year 2); Osian Morgan (Year 1), Guy Stimpson (Year 1)

**Staff:** Dr Dave Langstaff (Year 1 Coordinator), Dr Chris Finlayson (Year 2 Coordinator), Dr Xing Li (Year 3 Coordinator), Dr Eleri Pryse (Year 4 Coordinator, Deputy Director of Learning and Teaching), Alan Jones (Director of Learning and Teaching), Dr Martin Wilding

**Apologies:** Calum Gardner (Year 2), Rachel Cross (Postgraduate), Dr Balázs Pintér (Year 0 Coordinator), Sahn Nikoi (Information Services), Sam Reynolds (Guild of Students)

**In attendance:** Llinos Evans, Trystan Pugh

---

1. **ELECTION OF CHAIR AND SECRETARY**

Kevin Wingfield was elected Chair and Steven Kelly Secretary.

2. **MINUTES OF MEETING ON 25 APRIL 2012**

The minutes of the last meeting were confirmed and approved.

3. **MATTERS ARISING FROM MINUTES OF 25 APRIL 2012**

**Blackboard:** Dr Balázs Pintér had provided the following statement:

*"Enquiries had been made with Blackboard regarding whether there could be a preview button before submitting work. The Blackboard team had responded by stating that such a button could not be created. It was therefore important to check manually what was uploaded to Blackboard before clicking the submit button."*

**Personal Tutors:** Personal tutors had been arranged for all students this session. No further problems had been reported.

**Programme for Freshers on Induction Week:** It was noted important that updated information is sent to the Admissions Office and that this is checked prior to the release of the programme.

**Accommodation:** The specific issues regarding accommodation in Aberystwyth for students going to Svalbard next spring had been sorted satisfactorily. Further information for the students is available on Blackboard and a meeting will take place later this month for further discussions.

**Prizes:** Discussion took place regarding more prizes in the Institute. Suggestions put forward included prizes for best project and best progress. Student Representatives were encouraged to bring ideas to the next SSCC meeting in December. It was decided that the Learning and Teaching Committee will consider this further. Attention was also drawn to the prizes awarded following the examining boards meetings at the end of session, a list of which is displayed on the notice board in the Staff Common Room.

Student Representatives, L+T